



PRIORY MEDICAL GROUP

Practice Phlebotomist

Are you focused, committed and enjoy working with members of the public from all walks of life? If the answer is yes...we have an exciting opportunity for you to join a forward thinking and thriving team at Priory Medical Group as a 'Phlebotomist'

What's the type of person we are looking for?

Experience in Phlebotomy is desirable but not essential as training will be provided. We look for people with a warm, friendly, and approachable personality with an attention to detail with all that they do.

As a Phlebotomist, you will need to be able to do this whilst working efficiently and in doing so making a very real contribution to our Practice and our Patients.

That's why the people we look for love this type of work, and get a buzz from...

- ✓ Exercising your '**Can-do attitude**' in the face of any setback, challenge or new situation
- ✓ Good honest '**Team Work**', where you can rely upon your colleagues and they can rely on you
- ✓ Delivering the '**Best Customer Service**', every day, every patient, every customer!

At Priory Medical Group, all our employees should enjoy coming to work and enjoy feeling a part of the team! We are committed to ensuring you are provided with a friendly and supportive environment where you will be provided with all the tools and direction you need to succeed in your role.

What are the main duties of the role?

- Provide a blood taking service to PMG patients in our surgeries as well as a number of care settings (in the community, patient's homes, nursing residential homes etc.)
- Involved in the running of our INR near patient testing service
- Taking patients' blood pressure
- Urine Samples
- Entering accurate information on patient records
- Stock management
- Other duties as deemed appropriate for the role

Reality Check:

- You need to offer a warm, reassuring demeanour, every day, every patient
- We are a Doctors Surgery. It is inevitable you should be comfortable in reassuring and dealing with anxious, concerned and often unwell patients



- Delivering the best customer service needs flexibility and you will be expected to take up a 'fair' share of covering for your team members as they will also cover for you so we are able to maintain the levels of service our patients expect
- We want everyone to enjoy coming to work and you can expect a warm welcome, friendly team and all the support you need to enjoy and perform at your best

What we look for in your application:

- Experience in Phlebotomy is desirable but not essential as training will be provided
- Proven background and interest in working with the public and people from all walks of life
- Proven background of working within a role where attention to detail and following procedures is key
- Proven background of working in a role where Communication Skills, both written and verbal were essential (you will be providing a service to people from all walks of life who may be worried or unwell)
- Competent in the use of PC's and IT
- Ability to adhere to strict confidentiality policies and absolute discretion with regards to patients, colleagues and confidential information
- Proven record of thriving and enjoying working within a wider team who rely on the quality and timeliness of your work

So are you in or are you out ?

Job title: Practice Phlebotomist

Working Hours: 21 Hours p /week

As this role requires an amount of flexibility you will need to be available for work during the periods set out below

Monday	08.00 am – 08.15 pm
Tuesday	08.00 am – 08.15 pm
Wednesday	08.00 am – 08.15 pm
Thursday	08.00 am – 08.15 pm
Friday	08.00 am – 08.15 pm
Saturday	08.00 am – 12.30 pm
Sunday	Non-working day

Rate of Pay: £7.50 p/hour + NHS Pension Scheme

Location: Across all PMG surgeries and care settings (such as home visits, residential homes etc.)

Applicants should apply using our application form which can be obtained by [clicking here](#) or by visiting www.job.nhs.uk and searching for Priory Medical Group, York

Selection for Interview

The Practice recognises that discrimination of any kind is both unlawful and would act as a barrier to finding the most talented individuals for our organisation. As such, our recruitment and selection



procedures exist to ensure no job applicant, employee or worker is discriminated against either directly or indirectly on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation.

A great deal of careful consideration has been invested in preparing the advert for this post based on the specification for this role and the person we are looking for. **Our selection for interview process is designed to ensure individuals are selected for interview on the merit of their application only.**

If you are applying through NHS Jobs, you will notice you are asked if you would like a guaranteed interview as part of the 'Two Tick' disability scheme. Whilst this is an admirable government initiative, please be aware we are not signed up to this scheme. This is a question on the NHS jobs application form which is outside of our own control. Our own process ensures we consider candidates on the merit of their application only and we do not ask any questions regarding a disability as part of our selection process. We only give candidates the opportunity to share information regarding any disability after candidates are invited to interview and only if the candidate feels they require adjustments in the interview process.